



NALSAR
University of Law, Hyderabad
(Accredited with 'A' grade by NAAC)

nalsarpro
e-nexus for Law
Directorate of Distance Education

**DIRECTORATE OF DISTANCE EDUCATION
NALSAR UNIVERSITY OF LAW, HYDERABAD**

Justice City, Shameerpet, Medchal Dist., Hyderabad – 500101, Telangana, India
Phone: +91-40-23498404 / 402 Fax: +91-40-23498403

Web: www.nalsarpro.org; www.nalsar.ac.in mail: ddeadmissions@nalsar.ac.in

Last Date to Apply extended upto: October 01, 2018

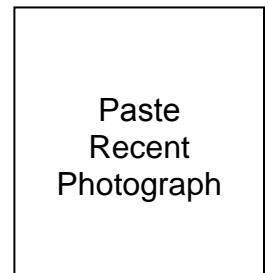
Application Form for Admission to

(Write clearly from the options given below)

2-Year M.A. (Aviation Law and Air Transport Management)	One-Year Post Graduate Diploma in Media Laws
One-Year Post Graduate Diploma in Patents Law	One-Year Post Graduate Diploma in International Humanitarian Law
One-Year Post Graduate Diploma in Cyber Laws	One-Year Post Graduate Diploma in Aviation Law and Air Transport Management

1. Personal Details

Name of the Applicant: _____
(in capital letters as appearing in your X Standard marks statement/ pass certificate. The name as appearing in the X Standard (SSC) Certificate will be used by the University for all purposes including for the award of Diploma / Degree by the university.)



Date and Place of Birth: _____

Gender: Male Female Blood Group: _____

Nationality _____ Aadhaar No. _____

Are you a Defence Personnel: Yes No
(If yes, please provide details and enclose proof)

Address: (Any subsequent change in the address may please be intimated immediately by e-mail)

District: _____ State: _____ Pin code: _____ Country: _____

Phone no. :(with Country and State code): _____ Mobile: _____

Alternate Mobile No. _____ Fax: _____

e-mail (mandatory and should be clearly written in legible hand writing): _____

Details of Parents:

Particulars	Mother	Father
Name		
Profession		
Contact Details : E-mail / Mobile No.		

2. Details of the Qualifying Examination passed (start from Bachelor's Degree):

Examination	Year of Passing	University	Marks		
			Max.	Obtained	Percentage

Note: Applicant is required to indicate a tentative date of the result in case he/she is appearing for the qualifying examination or awaiting for the results and submits the Declaration letter in the format enclosed along with the Application form.

3. Details of courses (either regular / distance mode) enrolled at present at NALSAR university or any other institution / University

Year of enrolment	Duration	Name of the Course	Level of the Course (Certificate/Diploma/ PG Diploma / UG Degree / PG Degree)	Mode (Regular/ Distance)	Name of the Institution

4. Details of professional experience (if employed / Self- employed/ Professional):

Institution / Organization	Designation	Period	
		From	To

The Professional Data (i.e. Qualification, Experience and contact E – mail IDs provided by me can be shared with consultants and other employers. I agree / I dis-agree (Tick appropriate box)

5. Fee Structure

2 Years Master’s Programmes

	Course Name	Course Fee
1	M.A. (Aviation Law & Air Transport Management)	Rs.40,000/- p.a. (for Defence personnel – Rs.35,000/- p.a.)

One Year Post-Graduate Diploma Programmes

	Course	Course Fee		
1	Patents Law/ Cyber Laws	Rs.30,000/-		
2	Media Laws	Rs.20,000/-		
3	International Humanitarian Law	Indian (Rs.)	SAARC Countries (USD)	Other Countries (USD)
		Rs.12,000/-	240 USD	350 USD
4	Aviation Law and Air Transport Management	Rs.30,000/- (for Defence personnel – Rs.25,000/-)		

- * Convocation fee will be charged separately as per the University Rules.
- * Re-peat exam fee / Supplementary Exam fee will be charged @ Rs.500/- per paper
- * Continuation fee beyond the minimum duration of the course till the maximum period is Rs.5000/- per year for Master’s Programme and Rs.3000/- per year for Post-Graduate Diploma Programmes
- * Boarding & Lodging charges at campus (subject to availability) during classes / exam will be extra as per the University Rules.

Note: The University reserves the right to revise the Fee structure from time to time.

Mode of payment of Course Fee:

Bank Transfer:

Amount: _____ Payment Date: _____

UTR No. / Reference No. / IMPS Transaction No. : _____

Bank account details:

Account Holder: NALSAR Proximate Education; Account No. : 418454270
 IFS Code: IDIB000B052 / Swift Code: IDIBINBBHIM; Bank details: Indian Bank, Barkatpura, Hyderabad - 27

List of documents enclosed (Tick the documents enclosed along with the application form):

1. Attested Copy* of the marks statement / Passing Certificate of X Standard (SSC). The name as appearing in the X Standard (SSC) Certificate will be used by the University for all purposes including for the award of Diploma / Degree by the university.
2. Attested Copy* of Consolidated Statement of marks and the Degree Certificate (i.e. an examination equivalent to Graduation)
3. In case of request for change of name, enclose affidavit along with copy of Gazette Notification. In case of candidates whose name changes after their marriage, they should also submit the marriage certificate along with copy of Gazette Notification and affidavit.
4. Two stamp size and one passport size photographs.
5. Copy of the I.D. Card in case of Defence personnel.
6. Copy of Aadhaar card.
7. Proof of payment of Course Fee.

***Attested copy means a copy of the original document attested by the Gazetted Officer or a Notary.**

The duly filled hard copy of the 'Application Form' along with the enclosures listed above shall reach 'The Directorate of Distance Education, NALSAR University of Law, Justice City, Shameerpet, Medchal District, Hyderabad – 500101 Telangana, India' **before the last date**. The university is not responsible for any delay including postal delay.

DECLARATION BY THE CANDIDATE

1. I declare that the particulars given above are correct and that no relevant information has been concealed. In case, any information is found to be false, my admission shall stand automatically cancelled at any time without refund of fee paid by me.
2. In case I indulge in any kind of misconduct or indiscipline within University campus or outside the campus or send unnecessary e-mails/ SMS/ WhatsApp messages etc., the University may take any action it deems fit including cancellation of my admission and I shall abide by the said decision of the University.
3. I hereby undertake that I will abide by the Rules and Regulations of the University framed from time to time and also undertake to pay the fee as per the schedule during the period of the course for which I have enrolled at NALSAR.

Date : _____

Place: _____

SIGNATURE OF THE CANDIDATE

Declaration Letter format for candidates awaiting results/ certificates

Dt. _____

To
The Director
Directorate of Distance Education
NALSAR University of Law
Justice City, Shameerpet,
Hyderabad – 500 101
Ph. 040-23498404/402

Dear Sir,

Sub: Declaration for submission of attested copy of Provisional / Original Degree Certificate

I have applied for _____(Name of the course) offered by Directorate of Distance Education, NALSAR University of Law. I have appeared for my final year examinations and awaiting results. I would be receiving my Provisional / Original Degree Certificate by _____of the qualifying examination. I hereby declare that I would be submitting the same before **September 30, 2018**. I understand and agree to the condition that my non-submission of attested copy of original Degree or Provisional Degree Certificate by **September 30, 2018** will result in the cancellation of my admission and there will be no refund of the fee paid by me.

I am enclosing along with my Application form, the attested copies of Mark sheets of all my previous year results.

I have read the above clauses and agree to abide by the same.

Yours sincerely

Signature :

Name :

Phone No. :

E-mail ID :

**Declaration Letter format for candidates awaiting results/ certificates
(5 years LLB Degree programme)**

Dt. _____

To
The Director
Directorate of Distance Education
NALSAR University of Law
Justice City, Shameerpet,
Hyderabad – 500 101
Ph. 040-23498404/402

Dear Sir,

Sub: Declaration for submission of attested copy of Marks Statement / Letter from the College

I have applied for P.G. Diploma in _____ offered by Directorate of Distance Education, NALSAR University of Law. I have appeared for my Sixth Semester examinations of my Law Degree Programme and awaiting results. I would be receiving my results and the Mark-sheet by _____. I hereby declare that I would be submitting the **6th Semester Mark-Sheet and original copy of a letter issued by the College authorities stating that I have successfully completed 3 years of 5 years Law Degree programme before September 30, 2018**. I understand and agree to the condition that my non-submission of attested copy of mark-sheet and the letter from the College authorities by **September 30, 2018** will result in the cancellation of my admission and there will be no refund of the fee paid by me.

I am enclosing along with my Application form, the attested copies of Mark sheets of all my previous year / semester results.

I have read the above clauses and agree to abide by the same.

Yours sincerely

Signature :

Name :

Phone No. :

E-mail ID